



Job Title: Construction Superintendent / Foreperson

Hope Renovations is an innovative nonprofit with a dual purpose. We empower underemployed women to seek living-wage jobs in the trades while carrying out repairs and renovations in the homes of older adults who are aging in place.

Position Overview

The Construction Superintendent / Foreperson will supervise the renovation, repair, modification, and rehabilitation work carried out by Hope Renovations in the community. This position will report to the Field Operations Manager, and will be responsible for supervising team members and volunteers of varying skill levels on construction sites.

Responsibilities

- Coordinate, supervise, and perform hands-on construction tasks including (but not limited to) demolition, site prep, framing, insulation, drywall, flooring, finish carpentry, landscaping, tiling, light plumbing and electrical. Projects may include critical home repairs, rehabilitation, renovations, accessibility modifications, maintenance-related tasks, etc.
- Manage the administrative aspects of project planning including subcontractor coordination, permitting, material orders, client communication, and other project-related logistics.
- Ensure a positive, welcoming, and inclusive work culture.
- Provide on-the-job training to apprentices, training program participants and volunteers.
- Follow all safety protocols and ensure that other team members/volunteers do the same.
- Maintain a safe and clean work site.
- Adhere to the project's designated budget and timeline.

Preferred Qualifications

- 2+ years of on-site experience in construction/skilled trades
- 1+ years of experience supervising individuals with diverse backgrounds and experiences
- Strong construction knowledge and skills including carpentry, framing, demolition, surface treatments and finishing (i.e. painting, tile, drywall), and basic knowledge of plumbing and electrical
- Strong communication skills
- Ability to do moderate physical activity that may include lifting, pushing, pulling materials, and equipment up to 75 pounds
- A commitment to Hope Renovations' mission and vision
- Experience working with gender and racially diverse communities
- Valid driver's license, clean driving record, and reliable transportation
- Proven ability to solve problems and adapt to situations as they arise
- Proficient in Microsoft Office (Outlook, Word, Excel, PowerPoint) and Google Platform (Gmail, Docs, Forms)
- Familiarity with Asana Work Management Software is a plus.

Position hours: 7am to 5:00pm, Monday through Thursday, occasional weekend or evening hours

Position status: Full time salaried, \$50-55k annually

Benefits: Health, dental, vision, life insurance, short/long-term disability, 401k, and a generous PTO policy

Hope Renovations is an equal employment opportunity provider and employer committed to building a staff that is diverse in identity, life experience, and situation. Our organization strongly encourages applications from people of color, persons with disabilities, women, and gender non-conforming, intersex, and LGBTQ people.